

# APPLICATION FOR THE POST OF RESOURCE PERSON

Provincial/Regional Support Center .....

Post applied for Coordinator/Instructor

Personal Information												
1	Name with initials											
2	Name denoted by initials											
3	Contact details(official)	Address			Telephone			e-mail				
4	Contact details(private)	Address			Telephone			e-mail				
5	Gender (Tick (✓) as appropriate)	Male			Female							
6	Date of birth and Age											
7	Civil Status (Tick (✓) as appropriate)	Single			Married							
Details of Service												
8	Date of First appointment											
9	Present Service & Grade (Tick (✓) as appropriate)	SLTS-1		SLTS2-1		Other: please specify						
10	Record of Service (Include the period of study leave if applicable. If more space required attach a separate sheet)	Name of the School/Institution				From			To			
						DD	MM	YY	DD	MM	YY	
Academic and Professional Qualification												
11	Academic Qualification (attach the copies)	Qualification		Year		School/University/Institution						
		1.G.C.E.(O/L)										
		2.G.C.E.(A/L)										
		3.B.A/B.Ed./B.Sc										
		4.M.A/MSe										
		5.M.Ed										
		6.Other										
12	Professional Qualification (attach the copies)	1.DITE(NCOE)										
		2.Teacher Training										
		3.Dip.TESL										
		4.PGDE(TESL)										
		5.Other										



Research and Publications											
13	Research / Publication (attach a separate sheet if required)	Name of the Research/Publication				Year		Conference/Journal			
Results and Projects											
14	Details of the Results(within last five years)	Year	English (A/L)		Literature (A/L)		English (OL)		Literature (A/L)		
			No of students	passed	No of students	passed	No of students	passed	No of students	passed	
15	Details of the ELT Projects (attach a separate sheet if required)	Name of the project		Year		Target Group					

I Hereby certify that the above details are true and accurate. If any of above details are proved to be incorrect, I am aware that I will be disqualified and disciplinary action would be taken against me

Date .....

**Signature of the Applicant**

Ms/Mr.....services as a section head /a teacher in this school. In the event of her / his selection to the above post. She / he could be released with / without a replacement.

Date .....

**Principal**

Recommendation .....

Date .....

**Coordinator of the  
RESC, the candidate hopes to join**

No disciplinary action have been taken against the applicant within last ten years. Recommended and forwarded.

Date .....

**Zonal Director of Education**

Recommended and forwarded

Date .....

**Provincial Director of Education**





මගේ යොමුව  
 எனது இல.  
 My Ref.

ED/01/03/06 - RESC (H&  
 PDR) VOL 3

ඔබේ යොමුව  
 உமது இல.  
 Your Ref.

දිනය  
 திகதி  
 Date } 03.07.2025

The Provincial Director of Education

..... Province

**Calling Applications for the existing vacancies in Regional English Support Centres**

In reference to the above, applications are called from English teachers who fulfill the following qualifications by 31.07.2025 in your province to fill the vacancies (Annex 01) that exist currently for teacher trainers in the Regional English Support Centres established in your province.

01. (i) having not less than five (05) years of minimum service period **AND** Bachelor of Education (English) Degree/ Bachelor of Arts (Special) Degree in English **OR** First Degree with English as a Core Subject.

**OR**

- (ii) having not less than ten (10) years of service with National Teaching Diploma/ government teacher training.

02. Not more than 45 years of age

02.I kindly request you to take measures to inform the teachers who have fulfilled the above qualifications and send the duly filled application attached as Annex 02 through the zonal and provincial subject files of English language to '**Director of Education, English and Foreign Languages Branch, Ministry of Education, Higher Education and Vocational Education, Isurupaya, Pelawatta, Battaramulla**' on or before 31.07.2025.

03.The duly filled applications should be forwarded for the recommendation of the Zonal Director of Education/Provincial Director of Education through the Zonal/Provincial Deputy/Assistant Director of English.

**Nimali Anusha Jayakody**

Director - English and Foreign Languages

(For Secretary)

Copy - Provincial Coordinator (English) - for n.a.pls

