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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

இதல், ஐக்கிய நாடுகள் சபை அமைச்சு அமைச்சு
வெள்துறை அமைச்சு (3 වැනි මහල), තැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව
நிதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை
Ministry of Finance, Planning and Economic Development
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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මගේ අංකය
எனது இல
My No

TA/CHI/B/04/25

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

13th June 2025

Attn: Officer In-Charge Foreign Trainings

Secretary
Ministry of Education, Higher Education and Vocational Education

Seminar on Renewable Energy Development and Quality-Development for Sri Lanka.
-15th to 28th July 2025, in China

The Economic and Commercial Office of the Embassy of the People's Republic of China (PRC) in Sri Lanka has invited nominations from the eligible government officials for the above programme. The course details in this regard are enclosed.

We would highly appreciate it if you could instruct the relevant officials to circulate this programme among the Departments/ Divisions/ Institutes, including Universities under your purview and submit **nine (09) suitable nominations** of relevant officials who are actively involved in programme - related activities.

The nominations should be submitted to the Department of External Resources (ERD), along with the following documents:

- Nomination Letter from the Ministry
- Duly filled Application Form (with a copy) - computer fill-in edition (can be downloaded from www.erd.gov.lk)
- Physical Examination Form (with a copy) (can be downloaded from www.erd.gov.lk)
- Two Copies of the detailed pages of Passport
- Duly filled ERD Form (can be downloaded from www.erd.gov.lk)
- A statement on the relevancy of the officer's work to the training programme.

Please be informed that only duly completed applications received by the ERD **on or before 2:00 p.m. on 25th June 2025** will be processed. It is essential that all applications are accompanied by a covering letter and all other relevant documents as stipulated above.

Please be advised that the deadline for application submission will be strictly enforced. Therefore, it is required to ensure that all applications are submitted by the stipulated time. If we do not receive any applications or the required number of applications from your institution by the deadline, we will assume that there are no nominations from your institution for this training program.

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

කාර්යාලය
அலுவலகம்
Office

94-11-2484500
94-11-2484600

ලැබේද් අංකය
தொலை நகல்
Fax

94-11-2447633
94-11-2387153

You are kindly requested to nominate officials whose present duties are related to the content of the above training program. In addition, any cancellation of the nominations within one week prior to the commencement of the training program will not be accepted and will result in repayment of the air ticket value.

Please be informed that the following guidelines provided by the Embassy of the People's Republic of China in Sri Lanka apply to the program. Adhering to these guidelines is crucial for a successful application and participation in the program.

- **Reapplication Policy:** Participants are not permitted to reapply for any training course provided by the Government of China for a duration of two years following the completion of a prior program. This policy will be rigorously enforced and any applications submitted in contravention of this guideline will result in an extended restriction on the officer's eligibility for future training programs in China. This measure, established by the Government of China, aims to promote equitable access and ensure a fair distribution of opportunities among all Sri Lankan government officials.
- **Age Restrictions:** Please comply with the age restrictions; participants at the Director level or below must be under 50 years of age.
- **Post-Program Requirements:** Every participant is required to submit a study report and feedback form within one month after completing the program. This report should include achievements, opinions, and suggestions regarding the training

Furthermore, you are kindly requested to refrain from submitting additional number of nominations than specified in this letter. In the event that additional nominations are submitted, we will select the required number of nominations based on the sequence order in which the names are mentioned in the covering letter.

Please note that the Government of China will cover the following expenses for participants:

- Roundtrip international air tickets and local transportation
- Accommodation and Meals
- Personal accident insurance during the training
- Medical expenses for emergencies during the training
- Certain amount of pocket money per day

Please be advised that the applications will not be processed, if the passport of the nominee will expire within less than six months from the start date of the program.

Your prompt response in this regard is highly appreciated.



Tharanga Liyanage
Additional Director General
for Director General