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கல்வி அமைச்சு
Ministry of Education

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எனது இல.
My Ref.

ED/05/68/02/54 (II)

ඔබේ යොමුව
உமது இல.
Your Ref.

දිනය
திகதி
Date

01.01.2021

Circular No : 01/2021

To All Provincial Directors of Education,
All Zonal Directors of Education,

Submission of Details pertaining to Signatures and Official Stamps

01. All statutory documents, licenses and all kinds of certificates submitted by public institutions in Sri Lanka are being attested by the Consular Division of the Ministry of Foreign Affairs before forwarding them to Foreign Diplomatic Missions and foreign institutions.
02. Amidst the process of new appointments and transfers, the details of signatures and official stamps of Provincial directors of Education, Zonal Directors of Education and all other authorized officers in Provincial and Zonal Education Offices have to be immediately updated for the smooth continuation of the above mechanism.
03. In order to update the details of signatures and official stamps of Provincial directors of Education, Zonal Directors of Education and all other authorized officers in Provincial and Zonal Education Offices, please make arrangements to complete the format attached and forward the same to the Consular Division of the Ministry of Foreign Affairs within 14 days through ordinary post and electronic mail (e-mail).
04. E-mail address and the fax numbers to forward details will be as follows.
E-mail address : signatures.consular@mfa.gov.lk
Fax No : 0112473899/2385571
05. Your cooperation in this regard will be highly appreciated.

Prof. K. Kapila C. K. Perera
Secretary
Ministry of Education

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கேள்வர் அமைச்சர்
Hon. Minister

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