

Recruitment to Sri Lanka Education Administrative Service Grade III based on service experience and skills 2020/2021(2022)

Name of the Officer:

Designation:

Service Station:

Information that must be presented by the Director of Zonal Education

01. Applicant has fulfilled the qualifications mentioned from I, II, III, IV and V under the No. 04 of the Recruitment Notification and No.06 thereof by this Officer who is serving from the date Assumption of Duties in terms of the Appointment Letter in Sri Lanka Principals' Service by 30.07.2021(has completed/has not completed)

02. has completed/has not completed an active and satisfactory service during last five years by the date of 30.07.2021 and (has earned/has not earned) five salary increments.

Period	Has earned the salary increments (Yes/No)	(Has/has not) completed an active service period	(Has/has not) completed a satisfactory service period
29.07.2016-30.07.2017			
29.07.2017-30.07.2018			
29.07.2018-30.07.2019			
29.07.2019-30.07.2020			
29.07.2020-30.07.2021			

03. i. Have you obtained no pay leave within last five years by the date of 30.07.2021? (Yes/No)

ii. Have you obtained half- pay leave within last five years by the date of 30.07.2021? (Yes/No)

- If you have obtained no pay/half- pay leave, please complete this Table in association with the details in respect of it.

Period	No pay leave period	Half pay leave period
29.07.2016-30.07.2017		
29.07.2017-30.07.2018		
29.07.2018-30.07.2019		
29.07.2019-30.07.2020		
29.07.2020-30.07.2021		

04. In terms of the Paragraph 03 of Public Service Commission Circular No.01/2020, have received/have not received a disciplinary penalty up until05.2024 from the date of assuming duties at Sri Lanka Principals' Service Class I.

(It is mandatory annexing certified copies if any issue such as Charge Sheet/Disciplinary Orders)

- In case of initiating the disciplinary actions or if there is any Audit/Investigation Details, this Table must be filled in association with such information.

Period	Disciplinary actions.	Audit/Investigation condition
29.07.2016-30.07.2017		
29.07.2017-30.07.2018		
29.07.2018-30.07.2019		
29.07.2019-30.07.2020		
29.07.2020-30.07.2021		

05. In addition to the information above mentioned, if such information are available to be reported in regard to the Officer as per the Personal File, it must be mentioned here.

06. I hereby certify that aforementioned information are true and accurate in accordance with the Personal File. (You must be satisfied personally on the above information)

.....
Date

.....
Immediate Staff Officer
In- charge of the Personal File
(Signature and Stamp)

I hereby certify that the information aforesaid are true and accurate in terms of the Personal File.

.....
Date

.....
Director of Zonal Education
(Signature and Stamp)