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கல்வி அமைச்சு
Ministry of Education

‘ඉසුරුපාය’, බත්තරමුල්ල, ශ්‍රී ලංකාව.
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எனது இல.
My Ref.

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Your Ref.

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திகதி
Date

20.03.2022

Circular No: 07/2022

All: Chief Secretaries of Provincial Councils,
Secretaries of Provincial Ministries of Education,
Provincial Directors of Education,
Zonal Directors of Education,
Deputy/Assistant Divisional Directors of Education,
Principals of the schools selected for the pilot project of the Secondary Education
Sector Improvement Programme (SESIP)

**Providing School-Based Grants for the improvement of targeted subjects under
the Secondary Education Sector Improvement Programme (SESIP)**

1.0 Introduction

The Secondary Education Sector Improvement Programme (SESIP) is being implemented in 750 selected schools for the improvement of the quality of secondary education under the bank loan assistance of Asian Development Bank. The programs are proposed to be implemented under this program to uplift the performance levels of the targeted 13 subjects listed below. With the objective of strengthening this program, a school-based grant has been planned to be given for the said selected 750 schools. Accordingly, the Ministry of Education has decided to provide this grant based on the number of students studying the relevant subject of the related school.

Targeted subjects are as follows.

G.C.E (Ordinary Level) subjects

- Mathematics
- Science

G.C.E (Advanced Level) subjects

- Chemistry
- Physics
- Biology
- Combined Maths
- Engineering Technology
- Bio System Technology
- Science for Technology
- Business Studies
- Accounting
- Economics
- Information and Communication Technology

2.0 The Areas for Utilizing Financial Grant

2.1 This grant can be utilized in order to attract students to the above subjects, improve their achievement level, teacher development and implementation of subject related programs at school level.

2.2 Further, in respect of maintenance and minor repairs of equipment used in units such as Mahindodaya Labs, Mathematics Labs, G.C.E (O/L) and G.C.E (A/L) Labs, Faculties of Technology and Computer Labs that facilitate the learning-teaching process in those targeted subjects, up to 40% of this grant can be utilized according to the requirement.

2.3 In order to utilize these provisions, a plan should be prepared including programs / activities relevant to all targeted subjects covering the areas mentioned in 2.1. The approval of the Zonal Director of Education should be obtained for the said plan.

3.0 Acceptance of Money

This grant is given as a final payment and credited to your school development bank account. If it is a National School, the Principal of the school should compulsorily send a covering letter informing the receipt of said grant to the “Accountant (Payments), Ministry of Education, Isurupaya, Battaramulla using a format as per the instructions stipulated by the Circular No.26/2018 dated 22.06.2018. A photocopy of the said cover letter and receipt certified by the Principal should also be sent to the “Director of Education (Education Development) and the Director of Education (National Schools) of the Ministry of Education. If it is a Provincial School, the receipt and the cover letter should be presented to the Provincial Director of Education and the Provincial Director of Education should send the list of information related to the province to the Accountant (Payments), Ministry of Education.

4.0 Spending Funds and Accounting

This grant should be spent and accounted in accordance with the provisions of Circular No. 26/2018 dated 22.06.2018 of the Ministry of Education titled “Circular and Manual for Planning and Procurement for School based Qualitative, Quantitative and Structural Development”.

These provisions should completely be spent by 30.10.2022 and the actions should be taken to exhaust the amount causing no amount of money to be saved.

5.0 Reporting

5.1 National Schools

The Physical and Financial Progress Report should be prepared by the Principal according to the form provided in Annex 01 and sent to the Director of Education (National Schools), Ministry of Education, Isurupaya, Battaramulla as a four-month summary and its copies should be sent to the Director of Education (Monitoring and Performance Review) and the Director of Education (Education Development) of the Ministry of Education.

5.2 Provincial Council Schools

The Physical and Financial Progress Report should be presented by the Principal to the Provincial Director of Education according to the format provided in Annex 01, and the overall physical and financial reports related to each province should be sent by the Provincial Director of Education in duplicate to the Director of Education (Monitoring and Performance Review) and Director of Education (Education Development) of the Ministry of Education.

6.0 Monitoring and Accounting

Divisional Director of Education, Zonal Director of Education, Provincial Director of Education, Director of Education (National Schools), Directors of Education (Monitoring and Performance Review) and Directors of Education in the relevant subject areas (Mathematics, Science, Technical Education, Agriculture and Environmental Studies, Commerce and Business Studies) in the Ministry of Education should also constantly monitor whether this grant is effectively utilized.

The monitoring of the entire program is done by the Director of Education (Monitoring and Performance Review) of the Ministry of Education. Also, every process carried out under this program will be audited. Consequently, you are further informed to proceed as the desired objectives are achieved.

In respect of any issues that may arise in connection with the implementation of this Circular and Guidelines, the Secretary to the Ministry of Education will provide the interpretation and take decision in that regard.

This Circular comes into effect from 01.04.2022.



Prof. K. Kapila C. K. Perera
Secretary
Ministry of Education

Copies:

1. Auditor General
2. All Additional Secretaries, Ministry of Education
3. Director General (Accounts and Finance), Ministry of Education
4. All Directors of Education
5. Chief Finance Officer, Ministry of Education
6. Chief Accountant (Finance), Ministry of Education
7. Chief Internal Auditor, Ministry of Education
8. Accountant (Miscellaneous Accounts), Ministry of Education
9. Accountant (Payments), Ministry of Education

Secondary Education Sector Improvement Program (SESIP)
Ministry of Education
School Based Grant
Reporting the Physical and Financial Progress by School Level

Name of the School

Amount of fund received under SESIP (Rs.)	Date of the receipt of grant	Project/Projects/Program implemented	Estimate of Expenditure (Rs.)	Physical Progress as at 2022	Financial Progress as at 2022	Other remarks

I certify that the above details and information are true.

Signature -
 Name of Principal -
 Date -

Copies -
 - Provincial Director of Education, Provincial Department of Education
 - Zonal Director of Education, Zonal Department of Education