#### **දුරකටන/**தொலைபேசி இவ∕Telephone Nos. 2784832 *ළ*මාතාතුමා 2784807 அமைச்சர் 2785617 Minister ලෙකුම 2784812 செயலாளர் Secretary **කාර්යාලය** 2785141-50 அலுவலகம் Fax: 2784846 Office ರಿಂಡಿರ್/# - பெயில்/E-mail : isurupaya@moe.gov.lk ඔබේ අංකය உமது இல. Your No.



අධුනපත අමාතනංශය கல்வி அமைச்சு Ministry of Education 'ඉහුරුපාය බන්තරමුල්ල. "இசுருபாயா" பத்தரமுல்ல. "Isurupaya" Battaramulla. ED/01/05/01/01/43 මගේ අංකය எமது இல. My No. 2015.08 -14 දිනය திகதி Date

Circular No: 01/2015

Date: 2015.06.01

TO All: Provincial Secretaries of Education,
Provincial Directors of Education,
Zonal Directors of Education,
Divisional Directors of Education,
Principals of Government Schools,

# Establishment of Language Promotion Circles

Sri Lanka is a country with a multicultural and multireligious society. In this society, people speak different languages. It is essential for the people to have a knowledge of languages spoken by other ethnic groups in order the foster harmony, coexistence and unity among the different ethnic groups, in this context. Acquiring the ability to use the language of other ethnic groups helps eliminate lack of understanding and build mutual links between various ethnic groups. It is the prognosis of the development of a country. It is the school that has the ability to lay the foundation for gaining a knowledge of other languages. Therefore, not only should students study a second national language, but also they must gain the ability to use it for communication. To make this a practical reality, the Ministry of Education has decided to form Language Promotion Circles in state schools. Therefore, you are kindly requested to take steps to make all the Principals in your Province aware of this programme and instruct them to form Language Promotion Circles in their schools according to the following guidelines.

# Objectives of the Formation of Language Promotion Circles:

- 1. Guiding the student generation towards the realization of the objective of creating one Sri Lankan nation with a closely-knit community through bilingualism.
- 2. Motivating students to be trilingual.
- 3. Using all three languages for all that is heard, seen or read within the precincts of the school.
- 4. Encouraging students to use not only their mother tongue but also Sinhala/Tamil as a second national language and English as the link language for day to day communication.
- 5. Gaining the practical ability to use the languages studied in the classroom.
- 6. Using all three languages in conducting practical activities such as, sports meets, assemblies etc.
- 7. Identifying multicultural heritage through Language Promotion Circles.
- 8. Developing language skills by keeping in touch with the relevant institutions.
- 9. Creating an environment in the school in which Sinhala, Tamil and English languages are used for communication.
- 10. Developing the ability to transform the future society into a trilingual society.
- 11. Understanding the need for ensuring language rights.
- 12. Acting as observers and champions in the State Language Commission.

### Composition/Membership

Patron: - Principal, ex officio

Advisory Board: - All the teachers teaching the subjects of mother tongue, the second national language (Sinhala/Tamil) and English will serve as the Advisory Board. One of them may be appointed as the chief treasurer.

## Membership:-

- 1. Student representatives-one representative from every parallel class
- 2. One member from each group engaged in extra-curricular activities (E.g. Scout troupes, cadet corps, bands, sports team etc.) If the number of students is small, all the students in the school can form one Circle.

#### Office bearers:-

The following office bearers must be elected at a general assembly, attended by all the above members.

- 1. Convener One Convener for the School Circle.
- 2. Secretary A secretary to maintain records
- 3. Chief Treasurer A teacher to be elected as the Chief Treasurer to be in charge of the financial matters
- 4. Student Treasurer To assist the Chief Treasurer.

#### Activities:-

Activities include programmes initiated by the students and activities proposed by the State Language Commission under the approval of the Ministry of Education, and the following list of special activities.

- 1. Using all the languages in all the signs displayed in the school including the school name
- 2. Using the three languages, Sinhala, Tamil, and English, in all the activities conducted in the school.
- 3. Conducting trilingual competitions and awarding prizes and certificates to the winners.
- 4. Displaying the trilingual alphabet on a school wall, creation of words and sentences daily, weekly and monthly, and motivating students by awarding marks.
- 5. Organising exchange programmes with friendly schools where classes are conducted in a different media, with a view to share culture and friendship.
- 6. Using all three languages in conducting national festivals. e.g. announcing, invitations, decorations and publications.
- 7. Assisting the community in language related matters.
- 8. Making the parents as a social group aware of the language policy through obtaining their contributions to the relevant activities.
- 9. Creating a positive environment in the classroom by ensuring equal opportunities for students who are backward due to language barriers, economic or other reasons.
- 10. Assessing problems, issues and suggestions related to the use of three languages in the immediate environment in a trilingual mentality and informing the findings to the State Language Commission.

## Institutions to Seek Support

- 1. Second National Language Division of the Ministry of Education
- 2. National Languages and Social Integration Division of the Ministry of Public Administration, Local Government and Democratic Governance
- 3. Ministry of Higher Education
- 4. All religious institutions
- 5. State Language Commission
- 6. District Secretariat
- 7. Divisional Secretariat
- 8. National Institute of Education
- 9. Language Associations set up at local level under the National Languages and Social Integration Division.

## Monitoring

Monitoring will be done jointly by the Ministry of Education and the National Languages Commission.

You are requested to form a School Language Promotion Circle in your school following the above guidelines. Please complete the attached format and send it every year on or before 31st March to the following address with a copy to the State Language Commission along with a list of office bearers;

Director of Education,
National Languages and Humanities Branch,
Ministry of Education,
Isurupaya,
Battaramulla.

Upali Marasinghe Secretary

Ministry of Education

Copies:

- 1. Secretary Ministry of Public Administration, Local Government & Democratic Governance
- 2. Provincial Chief Secretary ...... Province
- 3. Auditor General
- 4. Chairman Official Language Commission

# භාෂා කව සම්බන්ධ කොරතුරු හා වාර්ෂික කියාකාරී සැලැස්ම

மொழிவட்டம் தொடர்பான தகவல்கள் மற்றும் செயற்பாட்டுத்திட்டம்
Information on Language Circles and the Action Plan

1. පළාත/ மாகாணம் /Province -

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	2.	. කලාපය /வலயம்/ Zone -	· · · · · · · · · · · · · · · · · · ·		æ.
	3.	. පාසලේ නම/பாடசாலை பெயர்/Name of School -	÷		
	4.	. ලිපිනය / முகவரி/Address			
	5.	. දුරකථන අංකය /தொலைபேசி இல/Telephone No		·	•
	6.	විදුදුක් ලිපිනය / மின்னஞ்சல்  முகவரி/Email Address  -	į.		
	7.	විදුහල්පතිගේ නම/ அதிபர் பெயர்/Name of Principal	·		
	8.	පාසල් වර්ගය - (1AB/1C/2/3, ගැහැණු/පිරිම්/ම්ශු) 🎉			
		பாடசாலை வகை- (1AB/1C/2/3, பெண் / ஆண் / கலவன்) <sup>*</sup>		•	
		School Type - (1AB/1C/2/3, Girls/Boys/Mixed)			
	9.	පාසල් සංගණන අංකය / பாடசாலை தொகை மதிப்பு இலக்கம்/Censu	s No -		
	10	). පාසැලේ මුළු ශිෂා සංඛාාව /பாடசாலையிலுள்ள மொத்த மாணவர் தெ	ாகை/	* * *	
		No of Students on Roll –	e e e e e e e e e e e e e e e e e e e		·. · ·
	11	. ගුරුවරු මුළු සංඛාාව /ஆசிரியர் முழுத்தொகை/No of Teachers on Ro	<b>1</b> -		. •
e., .	1.2	2. සිංහල ගුරුවරු සංඛාාව /சிங்கள  ஆசிரியர்  தொகை/No of Sinhala Tea	chers on Rol	1	,
A		ඉංගීසි ගුරුවරු සංඛාාව/ஆங்கில ஆசிரியர் தொகை/ No of English Tea	achers on Ro	11	
	•	දෙවන ජාතික භාෂාව සිංහල/දෙමළ ගුරුවරු සංඛාාව/			
		இரண்டாம் தேசிய மொழி சிங்களம் /தமிழ் ஆசிரியர் தொகை			
		No of Second Language Teachers on Roll			
		අතෙකුත් භාෂා ගුරුවරු සංඛාාව/பிற மொழி ஆசிரியர் தொகை/No of Te Languages	eachers of ot	her	
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13. ඔබ පාසලේ පන්ති පවත්වනු ලබන මාධාා -	සිංහල / சிங்களம் /Sinhala ©ද®ළ/ தமிழ்/ Tamil	
Media in which classes are conducted in your school	il - ඉංගීසි/ஆங்கிலம்/English	

- 14. ඉතත භාෂාවත් හැර වෙනක් භාෂාවත් ඔබ පාසලේ උගත්වනු ලබයිද ? மேற்படி மொழிகள் தவிர்ந்த ஏனைய மொழிகளில் கற்பித்தல் நடைபெறுகின்றதா? Are any languages other than those mentioned above taught in your school?
- 15. එමස් නම් එම භාෂාවන් මොනවාද? அப்படியாயின் அவ்விதமான மொழிகள் எவை? If "yes" name such languages
- 16. පාසැලේ ඇති පන්ති සංඛාාව / பாடசாலையிலுள்ள வகுப்புக்களின் எண்ணிக்கை Number of classes in the school
- 17. ඔබගේ කවය පිහිට වූ දිනය / உங்கள் வட்டம் ஸ்தாபிக்கப்பட்ட திகதி?

  Date on which the Circle was formed
- 18. කවයේ සිටින මුළු සාමාජික සංඛ්යාව /සහභෝ ബட්டத்திலுள்ள உறுப்பினர் தொகை? Total number of members in the Circle

	නම/பெயர்/Name	- <sup>இ</sup> . இ. ක. අංකය/ - தொ.பே.இல	විදාුුක් ලිපිනය/ #-බහயിல්	
		Telephone No	Email Address	
කවය හාර ගුරුවරයා				
வட்டத்திற்கு பொறுப்பான				
ஆசிரியர்		7		
Teacher in charge of the Circle				
කැඳවුම්කරු/அழைக்கப்பட்டோர்		<b>%</b>	w/ta	
Convenor	. ·	**		
අනුශාසක මණ්ඩලය	•			
காப்பாளர் சபை				
Board of Patrons	· · · · · · · · · · · · · · · · · · ·			
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3.				
ලේකම/Gசயலாளர்/Secretary				
හාණ්ඩාගාරික - ගුරුවරයා				
பொருளாளர்-ஆசிரியர்			t	

Treasurer - Teacher			
හාණ්ඩාගාරික - ශිෂා			
பொருளாளர்- மாணவர்			
Treasurer - Student			
පන්ති නියෝජිතයෝ:-			
பொறுப்பாளர் வகுப்பு			
Class representatives			
පංතිය/ வகுப்பு/Class			
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# වാර්ෂික කියාකාරි සැලැස්ම Annual Action Plan வருடாந்த செயற்பாட்டுத் திட்டம்

தல்கில் වන්සීම பெறுபேறுகள் பொறுப்பு Progress Responsibility			
ee Ouga Pros			
කංලරුමුව සුහුණ Time Frame			
		5.	
වැඩිසටහන நிகழ்ச்சித்திட்டம் Programme			
துக்கைல்கை செயற்பாடு Activities	පාසලේ පුඨාන නාමපුවරුවේ සිට අනිකුක් සියලුම පුවරු නීතාපොවෙන් ම පුදර්ශනය කිරීම. பாடசாலையில் பிரதான பெயர்ப்பட்டியல் உள்ளடலங்கலான பெற்றாட்டியல் அணைத்துப் பெயர்ப்பட்டியலும் மும்மொழிகளில் காட்சிப்படுத்தல் Preparing the name boards including the school name board in all three languages	2. පාසල කුළ සිදුවන සියලුම කියාකාරකම වලදී සත්තිවේදන කටයුතු සඳහා සිංහල, දෙමළ, ඉංගීස යන භාෂා තුනම භාවික කිරීම.  பாடசானையினுள்ளே நடைபெறும் சகவ செயற்பாடுகளின் போதும் தொடர்பாடல் செயற்பாட்டிர்காக சிங்களம் தமிழ் ஆங்கிலம்ஆகிய மும்மொழிகளையும் பயன்படுத்தல்  Using Sinhala, Tamil and English languages for communication in all activities happening in the school	கலகிசைவ் அச்சைக இடு. மும்மொழிப் போட்டிகளை நடாத்தி வெற்றி பெற்றவர்களுக்கு சான்றிதழ் மற்றம் பரிசில்களை வழங்கல் Conducting trilingual competitions and awarding certificates and prizes to winners

් මුගයක හේවය නැති නිස් නිසා ඉද්යනය කිරීම හ අවසා අත් විසි සහ ඒ සඳහා ලබන දී ලිස දී අවස් නැති නිසි සහ ඒ සඳහා ලබන දී ලිස දී අවස් නැති නිසි සහ ඒ සඳහා ලබන දී ලිස දී අවස් නැති නැති නැති නැති නිසි නිසා නිසා නිසා නිසා නිසා නිසා නිස			<b>~</b> .	.: .:
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and there is a second s		ජාතික අ කටයුතු ෑ - නිවේර පුතාශන දේක්වා පායාණාටලි ආග්මාණිණි සහ්ටුණිටා පාත්තාවේ	අනෙක් ම්පුක්ව ම්පුක්ව කියාකාර නියාකාර නියාසාග සිනාසාග සිනාසාග සිනා අග සිනා සිග සිනා සිග පිතිය වැනු සිට පිතිය සින සිතිය සින සිතිය සිත සිත සිත සිත සිත සිත සිත සිත සිත සිත	திலை செத்தை தை சூதை திக்குத்தை தம்தொரு தவ்விக்கிய தவ்வாகு தவ்விக்கிய தவ்வாகு தவ்வக்கிய தவ்வக்கிய தவ்குக்கிய தவ்வக்கிய தவ்வக்கிய தவ்வக்கிய தவ்குக்கிக்கிய தவ்குக்கிக்கிக்கிக்கிக்கிக்கிக்கிக்கிக்கிக
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		லைவை இல்லு கல்ல கிலே பொடு காரண சந்தர்ர பாடசா நடவடி Creati classr studer	අදාළ ලබාගැ ඉලස කිරීම. ඩොහුා නුණු  ඉලිබු  නුණුණු  ලෝ the contri	අවට ජනතාවගේ නාෂා අවශාතා සහය ලබාදීම சுற்றிவர உள்ள மக்களின் தேவைகளின் போது உதவிகளை பெறுநுக் கொடுத்தல் Assisting the community in lang	E.g. annou publication
	නිතාෂා මානසිකත්වයක් මත වැඩකටයුතු	හාෂාව, දාර්ථික හෝ අනොකුත් හේතුන් මත මුළුගැන්වෙන සිසුන්ට සම අවස්ථා ලැබෙන ලෙස සාසල තුළ පරිසරයක් නිර්මාණය කිරීමට කටයුතු කිරීම. ඩොෆ්ඩ්ා, ඩොෆ්හොෆ්නාග්, அහනඩු සිබහු සාග්මාන්ස්හොස් அவற்களுக்குச் சம சந்தர்ப்பத்தைப் பොற்றுக் கொடுக்க பாடசாலையினுள்ளே ஒரு சூழலை உருவாக்க நடவடிக்கை எடுத்தல் Creating a positive environment in the classroom by ensuring opportunities for students who are backward due to language barriers economic or other reasons.	අදාළ කියාකාරකම සඳහා දෙමවපියන්ගේ උදව් ලබාගැනීම කුළින් ඔවුන් ද සමාජ කණ්ඩායමක් ලෙස භාෂා පුනිපක්තිය සම්බන්ධයෙන් දැනුවන් කිරීම. மேற்படி செயற்பாடு தொடர்பாக பெற்றோரின் உதவியைப் பெற்றுக் கொடுத்தல் அதனூடாக இணைந்து மொழிக்கொள்கையை அத்னூடாக இணைந்து மொழிக்கொள்கையை அநிவூட்டல் Making the parents, as a social group, aware of the language policy through obtaining their contributions to the relevant activities.	අවට ජනතාවගේ භාෂා අවශානා වලදී ඒවාට සහය ලබාදීම சுற்றிவர உள்ள மக்களின் மொழித் தேவைகளின் போது அவர்களுக்கு உதவிகளை பெறுமுக் கொடுத்தல் Assisting the community in language related	= 1
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	Š 80	ආර්ථික මෙවන සිසු මෙවන සිසු ටොගල ඩෙහැය ජුන්නුණ් නොග්මුණ් නෙස මෙල සු a pc ym by s who an	නියාකාරකම සඳහා දෙමවපියන්ගේ උදව ඇනීම කුළින් ඔවුන් ද සමාජ කණ්ඩායමක් නාෂා පුකිපත්තිය සම්බන්ධයෙන් දැනුවත් ශා මෙපාෆුபாடு தொடர்பாக பெற்றோரின் இயைப் பெற்றுக் கொடுத்தல் றாடாக இணைந்து மொழிக்கொள்கைகயை பூட்டல் ng the parents, as a social group, aware language policy through obtaining their ibutions to the relevant activities.	ජනතාවගේ ලබාදීම බාගු ම_ණ නාසණිණ නිසණි මියගු sting the cor	announcing, cation
	25	ර්ථික හෝ අද නොසිසුන්ට සම පරිසරයක් නිර්ම ඩොගලාගනාගුරා, නාපුරු මාධ නාපුරු මාධ නාපුරු මාධ නාපුරු මාධ නාපුරු නාප නාප නාප නාප න නාප න න න න න න න න න	රකම සඳහා දෙමවපියන්ගේ උදව් ළින් ඔවුන් ද සමාජ කණ්ඩායමක් දුනිපන්තිය සම්බන්ධමයන් දැනුවන් பற்பாடு தொடர்பாக பெற்றோரின் பெற்றுக் கொடுத்தல் இணைந்து மொழிக்கொள்கையை parents, as a social group, aware tge policy through obtaining their to the relevant activities.	9 ள்ள 9 ள்ள பெறுறு 9 comm	ing
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	(S)	d අම සම අ නිර්ම திර්ම நூரம், அவர் பெர் இரு இரு இரு இரு இரு இரு	ல் நிர் நோ செ	it is to the second	atio
	(S)	අමනකුත් හේතුන් මත සම අවස්ථා උැමෙන ලෙස නිර්මාණය කිරීමට කටයුතු ගුරු, அබනසු යිබලු அவர்களுக்குச் පො பොற்றுக் கொடுக்க ஒரு සැழலை உ.ருவாக்க e environment in the ring opportunities for ckward due to language other reasons.	அடில் சடில் இவர்கள் இதர் டி கூடும் கைவே கிக் கூடுத்தாக பெற்றே தொடர்பாக பெற்றே பற்றுக் கொள்கை த்து மொழிக்கொள்கை as a social group, a cy through obtaining	අවගානා மக்களின் து காடுத்தல் y in lang	ŭ,
	8	නුක් හේ ප්ථා ලැමේ යෙ කිරීමා මුණහණු මුණ ව ලකාන ව comment pportun due to asons.	Description of the control of the co	ரின் தல் ang	de
	ည္ည	ලින් වීරිම වර්ම වර්ම වර්ම වර්ම වර්ම වර්ම වර්ම වර්	CEST SHAPE CONTROL OF	ිලදී මානාjræ ආage i	ora
	(S)	මන්තුන් වැමෙන 3රීමට ක නුපු නෙසු නෙසු නෙසු නෙසු නෙසු නෙසු නෙසු නෙස	வுற்கள் උදව கைவேகைக் கவர் දැනුවன் பெற்றோரின் கொடுத்தல் காள்கையை காள்கையை roup, aware taining their	වලදී ඒවාට மொழித் அவர்களுக்கு uage related	ting
	කරමින්,		cae නුණු නිස්තු awa	දී ඒවාට மொழித் களுக்கு related	29
	ું	© இது இது இது இது இத்த வாக்க anrக்க for the for for for	උදව යමක් නුවන් த்தல் கயை ware their	2	and
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නම අවට පරිසරයේ ඇති නිනාපා භාවිතය පිළිබඳ ගැටලු, පුශ්ත සහ යෝජනා නිරීක්ෂණයකොට immediate Observing problems issues and suggestions பரிசீலனை தொடர்பாக அபற் சமுதாப**்களின்** மும்மொழ்ப் பயன்பாடு மும்மொழி ம**னந்கை**களின் போது தமது රාජාා භාෂා කොම්සමට දැනුම දීම. மும்மொழி ம**னநிலை**களின் போது trilingual related to the use of three languages in the ஆணைக்குழுவிற்கு தெரியப்படுத்தல் findings to the State Language Commission e environment, working in a mentality, and informing the பிரச்சனைகளுக்கான செய்து <del>S</del>IJE தீரவுகளை மொழிகள்

ඉහත විස්තර නිවැරදි බවට සහතික කරමි

மேற்படி தகவல்கள் யாவும் உண்மையென உறுதிப்படுத்துகின்றேன்.

I certify that the information furnished above is correct.

කැඳවුමකරු/அழைக்கப்படுபவர்/convenor

ලේකම/බசயலாளர்/Secretary

ව්දුතල්පකි/அதிபர்/Principal

දිනය /ඡු)ශාරු/Date