



මගේ යොමුව
எனது இல.
My Ref.

ED/04/58/06/01/12

ඔබේ යොමුව
உமது இல.
Your Ref.

දිනය
திகதி
Date

.05.2024

Interview No. :

Interview Board No. :

.....Rev/Mr./Mrs./Miss.

Recruitment to Sri Lanka Education Administrative Service Grade III based on service experience and skills 2020/2021(2022)

I am pleased to inform you that you are hereby invited for the interview on examining the preliminary qualifications for the recruitment Sri Lanka Education Administrative Service Grade III in accordance with the active and satisfactory service of Sri Lanka Principals' Service Grade I and upon the results of the competitive examination held on service experiences and skills dated 26.03.2022 according to the Service Minute of Sri Lanka Education Administrative Service published in the Gazette Notification No.1928/28 dated 21.08.2015.

02. You are kindly notified to present beforea.m. on at Education Service Branch of the 02nd Floor of the Ministry of Education, Isurupaya, Pelawatte, Battaramulla, for this Interview.

03. A Shadow File including photocopies certified of those particulars along with a File including originals of the particulars under Heading I as below mentioned must be presented to the Interview Board after indicating Interview Number and Interview Board Number. All the copies must be certified as true copies thereon and such a certification must also be done by the Applicant thereof.

- I. Calling Letter for the Interview
- II. National Identity Card/Passport
- III. Birth Certificate
- IV. An Affidavit (based on the necessity) - must be presented if there is any inconsistency in the names mentioned in the relevant Educational Certificates and other Certificates, an Affidavit must be presented accordingly.
- V. Confirmation Letter under the service of the Sri Lanka Principals' Service.
- VI. Promotion Letter to Sri Lanka Principals' Service Class I

- VII. Letter of Assumption of Duties of Sri Lanka Principals' Service Class I and a copy of the Log Note
- VIII. The Specimen certified by the Director of Zonal Education (Annexure I)

04. All the relevant qualifications must be completed prior to the date for Calling Applications and you must face the Interview in the Medium of Language in which you sat for the Written Examination.

05. It is mandatory that all the certificates and certified copies thereof required to confirm preliminary qualifications according to the Notification on Recruitment published in the Gazette Notification No.2,231 dated 04.06.2021 of Democratic Socialist Republic of Sri Lanka and the certificates being presented later shall not be considered.

06. You shall not be entitled to be appointed to a post of Sri Lanka Education Administrative Grade III upon only being attended to this Interview and you are kindly informed that no marks are given to this Interview in terms of the Section 8.3.1 of the Gazette Notification on Recruitment.

07. Further, you are kindly notified to confirm that you have received the Calling Letter by making a call to the Telephone Number 0112- 787330 during the working hours on weekdays as soon as this Letter is received by you.

08. No Travelling Expenditure or other any allowance shall be paid in respect of for attending this Interview.

R.D Jaminda
Senior Assistant Secretary
(Education Services Establishment)

Sgd.by: J.M Thilaka Jayasundara
The Secretary

Attention: If you are not intending to attend this Interview on the scheduled date, no request are considered to allocate another date for this since such actions are not taken whereas relevant particulars must be presented mandatorily at the Interview.