



# අධ්‍යාපන අමාත්‍යාංශය கல்வி அமைச்சு Ministry of Education

‘ඉසුරුපාය’, බත්තරමුල්ල, ශ්‍රී ලංකාව.  
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எனது இல.  
My Ref.

ED/4/58/16/08/03 (VOL - 111)  
உமது இல.  
Your Ref.

දිනය  
திகதி  
Date 11.12.2023

All Chief Secretaries to the Provincial Councils,  
Additional Secretaries in the Ministry of Education,  
Secretaries to the Provincial Ministries of Education,  
Commissioner General of Examinations,  
Commissioner General of Educational Publications,  
All Directors of Education in the Ministry of Education,  
Provincial Directors of Education,  
Zonal Directors of Education,  
Divisional Directors of Education,  
National School Principals,

## Presenting the Decisions of the Annual Transfer Proposals Review Committee in respect of the transfers of the officers in Grades I, II, III of the Sri Lanka Education Administrative Service 2022/2023

Your kind attention is drawn to the annual transfer decisions 2022/2023 presented by the letter of my even number dated 20.03.2023 regarding the annual transfers of the Grade I, II, III officers of the Sri Lanka Education Administrative Service and the matters stated in the said letter.

02. The decisions of the Annual Transfer Proposals Review Committee regarding the said transfers have been presented herewith. (Annex 01)

03. Accordingly, all the transfers not changed as per the decision of this Annual Transfer Proposals Review Committee and scheduled to be implemented with effect from 01.01.2024 will come into effect from 01.01.2024, and the transfer cycles specifically stated with dates after 01.01.2024 will also come into effect on those dates.

04. Consequently, you are kindly informed to take actions to release all the officers subject to transfers from their present duty station; without waiting for the successors to report for duty, so that they can assume duties at the new duty station on the relevant date.

05. The appeals made after giving the decisions of the Transfer Proposals Review Committee can be submitted to the Public Service Commission within 14 days in accordance with Section 256 in the Chapter XVIII of the Procedural Rules of the Public Service Commission, and the appeals to be made for that purpose should be submitted only in the Form 5A and 5B (Annex 02, 03) Further, the certified copies of relevant documents should be submitted in order to verify the particulars presented by the officer. Only the officers who submitted applications to the Review Committee can appeal to the Public Service Commission.

06. In case an officer who has received transfer orders as per the annual transfer decisions does not report for duty at the new duty station, the Head of the Department/Institute to which the said officer has been transferred should take actions to issue a Vacation of Post Notice as per the Section 257 in the Procedural Rules of the Public Service Commission.

**M.N. Ranasinghe**  
Secretary  
Ministry of Education

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