

Instructions on How to Obtain the School Library License

Due to the COVID_19 Pandemic situation the Ministry of Education has restricted outside people from coming to the premises and we encourage you to submit your printed books or manuscripts through the registered post.

Please follow the following instructions given below to submit the books via post.

What you need to send through the post

1. The duly-filled application

a. The application can be accessed via the following link

<https://moe.gov.lk/wp-content/uploads/2022/01/7.-Book-Application-revised-Eng.pdf>

2. A money order

The reviewer charges must be paid to the **post/sub post office** based on the number of pages of the book/manuscript

	Book Category	Size of the Book	For the first 100 pages	For each page exceeding 100 pages
1	Printed normal books	More than or equal to Demy 1/8 (more than or equal to 8.5x5.5 inches)	Rs. 525/- for a book	Per Rs. 4.50
2	Printed normal books	Less than Demy 1/8 (less than 8.5x5.5 inches)	Rs. 450/- for a book	Per Rs. 3.75
3	Manuscripts	Must not exceed the size of A4	Rs. 375/- for a book	Per Rs. 2.00
4	Children's books	more than or equal to Crown ¼ (more than or equal to 9.5x 7 inches)	Rs. 210/- for a book	Per Rs. 2.00
5	Children's books	Less than crown ¼ (less than 9.5x 7 inches)	Rs. 180/- for a book	Per Rs. 1.00
6	Children's (manuscripts)	Must not exceed the size of A4	Rs. 180/- for a book	Per Rs. 1.50

