

Ministry of Education

Calling Applications for the Post of Commissioner General of Examinations

Since the Post of the Commissioner General of Examinations at the Department of Examinations - Sri Lanka is to be vacant with effect from 27th November 2021; the applications are called for the said post from the senior officers of the Sri Lanka Education Administrative Service who possess the following qualifications.

Qualifications

1. Being an officer in Special Grade of the Sri Lanka Education Administrative Service.
2. During the period of five years immediately preceding the closing date of the application, the applicant should;
 - I. Have completed an active and satisfactory period of service
 - II. Have earned the due salary increments
 - III. Have not been subjected to a disciplinary punishment.

The officers who have fulfilled the above-stated basic qualifications are kindly informed to forward a self-prepared application including the particulars mentioned in the annex herewith to the email address moecombinedservice@gmail.com on or before 14.10.2021.

The officers serving in the State Ministries should also submit a hard copy of their application through the Secretary of the relevant State Ministry.

Prof. K. Kapila C. K. Perera

Secretary

Ministry of Education

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Applications for the Post of Commissioner General of Examinations at the Department of Examinations - Sri Lanka

01. Personal Particulars

- I. Full Name: (Mr./Mrs.)
- II. Date of Birth:
- III. National Identity Card No:
- IV. Address: Personal: Official:
- V. Email Address:
- VI. Telephone No: Official: Mobile:

02. Particulars about the Service

- I. Date of appointment to the Sri Lanka Education Administrative Service:
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- II. Date of promotion to the Special Grade of the Sri Lanka Education
Administrative Service:
- III. Present Post:
- IV. Particulars about the service within the immediately preceding 10 years :

Serial No.	Post and Service Station	Period of Service		Responsibilities held
		From	To	

03. Educational and Professional Qualifications:

- I. Educational Qualifications
- II. Professional Qualifications
- III. Other Qualifications

04. Report on the Prospective Plans

It is compulsory to submit a summarized report on the process intended to be executed in line with the vision and mission of the Department of Examinations for the advancement of the Department of Examinations, if you will be selected as the Commissioner General of Examinations.

Further, a 10-minute presentation on the aforesaid report should also be done at the eligibility verification interview.