

**General Education Modernization (GEM) Project (2019-2024)**  
**Ministry of Education (MoE)**

**Subject: Terms of Reference (ToR) of the Consultant for overall education planning, monitoring and the provision of technical support for the GEM Project**

### **1.0 Introduction and the background**

The GEM Project will be in operation from 2018/19 to 2024 with financial assistance (US\$ 100.00 million) from the World Bank. The project development objective is to enhance the quality and strengthen stewardship of the general education system. The project is expected to expand and improve the performance of the general education sector through achievement of the following key outcomes.

- English language learning outcomes improved.
- Mathematics learning outcomes improved.
- School-based management strengthened.
- Percentage/number of professionally qualified teachers increased.
- Human resource development of staff of the education sector.

**GEM Project implementation:** The project will be implemented by the MoE in collaboration with the national and provincial level education authorities. The Additional Secretary, Policy, Planning and Performance Review Division (PPRD) will assist the Secretary, MoE in overall implementation and monitoring of the project through a special technical support team established in the MoE. The consultant will be recruited as a member of the special technical support team and will assist operations and supervision of the programme of the GEM Project. The consultant will collaborate with staff of the MoE linked to the relevant field.

**Result-based monitoring & evaluation of the project:** The consultant will monitor and provide technical support for the project activities at the national level as well as at the provincial levels. The monitoring will focus on the results framework of the GEM Project.

### **2.0 Purpose of the consultancy**

The purpose of the consultancy is to conduct overall monitoring of the GEM Project at national and provincial levels and provide technical support to the MoE and provincial education authorities with special reference to education planning, budgeting and monitoring.

### **3.0 Required expertise and qualifications**

- Postgraduate or other advanced degree (at least Masters) in education, economics or in a relevant discipline. A PhD in education at economics will be preferable.
- At least ten years of relevant professional experience in the field of education.
- Demonstrated ability of analytical and report writing skills.

- Experience in planning and monitoring of projects and programmes (especially on results-based monitoring and evaluation).
- Excellent written and verbal communication skills.
- Ability and willingness to travel to provinces.

#### **4.0 Task, duties and deliverables**

- The main duties and responsibilities of the consultant will be to assist the provinces and zones to plan and implement the GEM with a key focus on achieving the key performance indicators.
- Provide technical support for the planning and monitoring activities of the GEM to the staff of the MoE and the provinces and zones.
- Organize activities such as workshops and conferences, where necessary or relevant, to strengthen education planning and enable provinces to present findings and disseminate results.
- Identify areas where the overall policy environment for the achievement of the EPSI objectives can be further strengthened and, in consultation with the MoE and World Bank, collaborate with relevant GoSL agencies to develop the enabling environment for English language learning.
- Participate in regular discussions and monitoring meetings with the World Bank.
- Provide progress updates every quarter to the MoE PPRD and the World Bank.
- Provide progress reports and participate in the activities of the GEM for the bi-annual World Bank supervision and implementation support missions.

The Secretary, MoE has the power and authority to terminate the consultancy based on poor performance with prior notification.

#### **5.0 Method of selection**

The consultant will be selected according to the process for individual consultant selection, based on qualifications and experience and suitability for the work. The selected consultant will be required to sign a contract agreement with the MoE.

#### **6.0 Duration and termination of the consultancy**

The period of assignment is for one year initially. Based on performance the consultancy renewable annually or as otherwise determined in discussion with the World Bank, for the duration of the project.

The Secretary, MoE has the power and authority to terminate the consultancy based on poor performance with prior notification.

## 7.0 Facilities to be provided

The workstation is the PPRD, MoE. Regular visits to national level institutes, provincial level education institutes and schools will be necessary to plan, monitor and evaluate the programme. The MoE will provide transport for the described field visits to provinces and education institutions.

Office equipment, including suitable computing equipment, printing, scanning and photo copying facilities will be provided.

The consultant's overall work will be coordinated by the Additional Secretary, PPRD of the MoE. Further, the consultant needs to work closely with the Addl. Secretary, Education Quality Development (EQD) and the Provincial Education Authorities.

## 8.0 Payment:

Total monthly assignment fee	=	SLRs. 120,000.00
<b>Total fee for a year</b>	=	<b>SLRs. 1,440,000.00</b>

Payments will be done monthly based on the agreed deliverables in the contract agreement. There will be no additional allowances.