

(for office use)

## **Application for obtaining school library certificate**

### **Educational Publications Advisory Board**

Secretary,  
Educational Publications Advisory Board

1. Name of the printed book / manuscript - .....
2. Name of the author - .....
3. Address - .....
4. Subject area of the book - .....
5. Price of the book - .....
6. Suitable for which age group - .....

If you expect to submit to the Board a series of books written under the same subject, furnish the following details.

- 7    i. Name of the series of books - .....  
     ii. Total number of books in it - .....  
     iii. Number of books already obtained the approval - .....

If you are submitting a book to obtain the certificate as a printed book which was submitted to the Board earlier as a manuscript and got the approval, complete the following details correctly.

8. i. The manuscript approved date - .....  
(Attach a copy of approved letter issued by us)
9. Has the Board advised to revise the book? .....
10. Have those revisions included in the printed book? .....  
(Submit the first manuscript together with the first printed book)

#### Declaration of the applicant

I submit herewith ..... copies as per 2 manuscripts / 3 copies of printed book. And also I submit a money order bearing the number ..... for the value of Rs. .... addressed to the Secretary of Education / a photocopy of the receipt of money paid to the payment branch as the relevant reviewing charges. In addition to this, if the Board will have to bear any other reviewing cost, I also agree to pay that amount to the state on the request of the Board.

Name of the applicant - .....

Signature of the applicant - .....

Address - .....

Date - ..... Telephone number - .....

(N.B. – If the money orders are used to pay the reviewing charges, a money order written to the name the Secretary of Education or through the Postal Money Transfers (PMT) to be able to change at the Isurupaya post office, please send it to the address “Secretary, Educational Publications Advisory Board, The Ministry of Education, Isurupaya, Battaramulla. Please note that the money is not accepted through cheques.)