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ඔබේ අංකය /  
 உமது இல. } .....  
 Your No.



අධ්‍යාපන අමාත්‍යාංශය

கல்வி அமைச்சு

Ministry of Education

'ඉසුරුපාය', ශ්‍රී ජයවර්ධනපුර කෝට්ටේ  
 බන්තරමුල්ල  
 இசுரூபாயர் ஸ்ரீ ஜயவர்தனபுர கோட்டை  
 புத்தளமுல்லை  
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ඔබේ අංකය /  
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 My No.

දිනය /  
 திகதி } 21-06-2011  
 Date

**Circular No. - 2011/19**

All School Principals

**Formation of 'Computer Hardware and Network Solution Teams' in Schools**

It is observed and reported that the 'National Level Computer Hardware and Network Solution Team' initiated with two teachers from each zone by the Ministry of Education in 2008 are well performing by providing a satisfactory service.

With a view to further facilitating the functioning of the programme, updating school ICT centers and imparting the required knowledge and skills among the team of students, **'School Computer Hardware and Network Solution Team' should be established in each school** where the ICT centre functions according to the following instructions.

**Composition of the Team**

Six students (two from Grade 8, two from Grade 9 and two from Grade 10) have to be selected for this team and specially they should have the interest to be a member of the team. After moving Grade 10 students to Grade 11, new two students have to be selected from Grade 8.

**Training**

Initial training should be provided by the teacher-in-charge of the subject. Subsequently, the co-ordinating officer in-charge-of the ICT subject at Provincial and Zonal level need to undertake further training covering all the schools with the help of the members of the National team who are in the respective Province/Zone. Regular updating of knowledge and skills too should be undertaken.

### **Student Evaluation**

Further training in the subject should be provided and guided for the benefit of students who productively engaged in this activity. After completion as a member of the team, a certificate evaluating the student's performance should be issued under the signature of the Principal.

Your active co-operation is highly expected to function the school ICT center effectively and efficiency as well as for establishing the foundation of creating a team of skillful students on 'Hardware and Network' who can gain entry to the job market.



H.M. Gunasekera

Secretary

Ministry of Education

#### **Copies:**

1. All Provincial Secretaries of Education
2. All Provincial Directors of Education
3. All Zonal Directors of Education