

# NATIONAL COMPETITIVE BID INVITATION

## Educational Publications Department

Bid No. EPD/F08/02/2024

### Printing of School Text Books for the Year 2025

Sealed bids will be received by the Commissioner General of Educational Publications on behalf of the Chairman, Cabinet Appointed Standing Procurement Committee, from qualified and able printers for the printing of School Text Books required for the year 2025 and deliver same to the specified warehouses.

- 02) As all the books relevant to this bid invitation are to be priced only on offset printing method, only printers having such offset printing machines, possessing 03 years of printing work experience during the last 05 years and having a minimum of 02 years experience in offset printing work should apply.
- 03) Printers who have entered into agreements with printing orders from the Educational Publications Department and have failed to carry out the text book printing work properly in any year during the last 02 years shall not be qualified to apply,
- 04) The following documents should be submitted to obtain bid documents:
  - i) Receipt received from the Commissioner General of Educational Publications for the payment of a non-refundable fee of **Rs. 100,000/=**.
  - ii) A copy of the Business Names Registration Certificate issued by the Registrar of Companies / Provincial Registrar of Companies /Divisional Secretary, mentioning printing work as the nature of business which should be certified by either a Justice of the Peace or an Attorney-at-law, should be submitted by all bidders other than Government Departments carrying out printing work and institutions carrying out printing work which have been commenced by a Parliamentary Act.
  - iii) Original of the certificate registering either as an agent, a sub agent, a representative or a nominated person for or on behalf of a tenderer should be submitted as per the Section 6 of the Public Contracts Act No. 3 of 1987.
  - iv) A certificate from the Divisional Secretary of the Authority area confirming the owning of an offset printing press with offset printing machines in working condition at the time of submission of bids.
  - v) A copy of the certificate obtained from a magistrate as per Section 2(1) of the Printing Act which should be certified by either a Justice of the Peace or an Attorney-at-Law.
- 05) Bids should be submitted using only the bid documents issued by the Educational Publications Department on the 6<sup>th</sup> Floor at "Isurupaya", Pelawatta, Battaramulla.
- 06) Relevant bid documents can be obtained from **28.06.2024 up to 18.07.2024** on weekly working days between **9.00 a.m. and 3.00 p.m.** from the Chief Accountant, Finance Section, Educational Publications Department, 6<sup>th</sup> Floor, "Isurupaya", Battaramulla. The documents stated in Para 04 should be submitted for the purpose.
- 07) Sealed bids could either be sent by registered post addressed to Chairman, Cabinet Appointed Standing Procurement Committee, Educational Publications Department, "Isurupaya", Pelawatta, Battaramulla or placed in the bid box kept in the office of the Chief Accountant of the Educational Publication Department on the 6th Floor, "Isurupaya", Pelawatta, Battaramulla to be received **at or before 10.00 a.m. on 19.07.,2024**. The cover containing the bid should be marked, "**Printing of School Text Books - Year 2025**" at the left side top corner. Bids received will be opened immediately after closing of acceptance of bids at **10.00 a.m. on 19.07.2024** and bidders or their authorized representatives, two each, can be present at the bid opening.
- 08) Relevant bid documents can be inspected free of charge at the Finance Section of the Educational Publication Department at the above address from **28.06.2024 up to 18.07.2024**, on weekly working days between **9.00 a.m. and 3.00 p.m.**
- 09) A pre-bid meeting to cater to any issues queried by the bidders relevant to the bidding will be held by the Commissioner General of Educational Publications, at the Educational Publications Department at **10.00 a.m. on 08.07.2024**.
- 10) Bidders should submit a bid security as stated in annexure ix of the bid documents.
- 11) The validity period for bids will be 90 days from the bid opening date, i.e. up to **16.10.2024**.
- 12) Further details required can be obtained from the undermentioned:

Tel Nos. Commissioner General of Educational Publications : 011-2784815