

**Appointment of the Officers in Grade I of the Sri Lanka Teacher Educators' Service to the Posts – 2024**

**Specimen Application**

(The application should be prepared using both sides of A4 size paper)

**01.** (i) Name with initials (In Sinhala): Rev./Mr. /Mrs./Ms.:.....  
 Name with initials (In English Block Letters)  
 Rev/Mr/Mrs/Miss. ....

(ii) Names denoted by initials: .....

**02.** (i) Official Address : .....

(ii) Personal Address: .....

(iii) Official Telephone Number: .....

(iv) Personal Telephone Number: .....

(v) E- mail Address : .....

**03.** (i) Date of Birth : .....

(ii) National Identity Card Number : .....

**04.** (i) Date of first appointment and Grade/Class: .....

(ii) Present Grade and its date of appointment: .....

(iii) Present Service Station: '.....'

**05. Particulars of Educational and Professional Qualifications:**

(i) First Degree

Name of Degree and the Institute of Issuance	Valid Date	Class	Subjects

(ii) Post Graduate Education Diploma

Name of the Certificate and the Institute of Issuance	Course period and valid date	Distinction/Credit/Ordinary	Particulars about the subjects

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(iii) Post Graduate Degrees / Other Higher Degrees

Name of the Certificate and the Institute of Issuance	Valid date	Class	Particulars about the subjects

(iv) Post Graduate Diploma obtained on the Management or Education Management

Name of the Certificate and the Institute of Issuance	Valid date	Class

(v) Educational Qualifications :

.....  
.....  
.....

(vi) Other Professional Qualifications (Particulars about Diploma Certificate and Teacher Training Certificate)

Name of the Certificate and the Institute of Issuance	Period of the course	Particulars about the subjects

**06. The particulars about the Information Communication Technology.**

Course Certificate	Institute of Issuance	Period of the course	Valid date

**07. Particulars about the experience and the service** (Please state about the posts held previously and period of holding those with dates)

Service Station	Post	Permanent/ Temporary	From	To

**08. Particulars about the expected service stations and the posts**

Service Station	Post applied for
1.	
2.	



3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Note: As the appointments only for the 03 posts mentioned in the paragraph 01 of the notification are given based on the results of this interview, please mention only those posts in the above table according to the order of preference considering the schedule I.

**09.**

9.1 Have you been convicted of any offence at the court ? (If so, please give particulars)

.....  
 .....

9.2 Is there any on-going departmental disciplinary inquiry against you at present? Or, is a case being heard in the court? (If so, please give particulars)

.....  
 .....

I do hereby declare that all particulars furnished in this application are true and correct according to my knowledge. I am aware that I am liable to be disqualified to have this post if any particular provided herein is found to be false and incorrect and if any particular provided herein is found to be false and incorrect after the appointment to the post, I am liable to be dismissed from the post with any compensation.

.....  
 Date

.....  
 Signature of Applicant

**Certification from the Head of the Institute**

I submit the application of Rev./ Mr./Mrs./Ms. \*.....

I certify that he/she is serving in this institute as ..... and the particulars provided in this application is / is not\* true and correct and has / has not\* been subjected to a disciplinary action during the last 5 years and a disciplinary, audit and inquiry action is / is not\* being carried out at present and has/ has not been subjected to a disciplinary punishment as per the Public Service Commission Circular 1/2020 and his/her service is/ is not\* satisfactory during the last five years.

\*Delete the inappropriate words.

Date: .....

Institute: .....

.....  
 Signature of the Head of Institute  
 and the Official Stamp

